

*Alpha Kappa Alpha Sorority, Incorporated®*  
 Pi Omicron Omega Chapter  
 Monthly Business Meeting  
**Minutes**

DATE: December 5, 2024

Meeting Number **10**

Pi Omicron Omega Chapter conducted its monthly chapter business meeting on Thursday, December 5, 2024, at the Alamance Community College Dillingham Center, 1304 Plaza Drive, Burlington, NC 27215, Room 120.

Basileus Takesha Briggins Adekoya called the meeting to order at 6:46 p.m. and projected the Alpha Kappa Alpha Sorority, Incorporated® *Social Media Policy* for viewing. Chaplain Vickie Morrow read an inspirational message entitled “Unexpected Christmases” and offered a prayer. A quorum was established – (x) Yes ( ) No - with twenty-nine (29) members present at 6:51 p.m. A total of thirty-one (31) members were present at the meeting. Four (4) visiting sorors were present at the meeting, Sorors Monte Turner, Rosalyn Williams, Marion Brown, and Michaela Zeno. The attendance is attached.

<b>GREETINGS</b>	Basileus Adekoya welcomed all assembled, made remarks about the upcoming end of the 2023-2024 administration, and thanked chapter members for the great journey, experiences, and sisterhood throughout her two years in office.
<b>ADOPTION OF AGENDA</b>	The agenda was adopted with the following adjustment: (X) Yes ( ) No ➤ Addition of a report from the Risk Management Committee to the list of Committee Reports included on the agenda.
<b>READING AND DISPOSITION OF MINUTES</b>	The November 7, 2024 Chapter Business Meeting minutes were approved as presented. (X) Yes ( ) No  The following information was added to the draft minutes presented for final approval:  <b>Committee Reports</b> Program ➤ Soror Alexander’s report also included her attendance at Pi Omicron Omega chapter executive, business, and committee meetings and Omicron Epsilon Chapter meetings; ➤ Her full report will be posted to the chapter’s website for viewing by the membership.
<b>REPORTS OF OFFICERS</b>	
Basileus	Report Attached (X) Yes ( ) No  Basileus Briggins reported: ➤ Information from the virtual Mid-Atlantic Regional (MAR) Parliamentarian Webinar on November 12, 2024, including the following: ○ The ‘Executive Board’ should be titled ‘Executive Committee’ (change the title in the chapter bylaws); ○ It is not necessary to ask for a motion and vote to approve the agenda and meeting minutes (Just ask the chapter if there are any additions or edits); ○ Parliamentarian and Basileus are objective parties and not included in a chapter voice vote. However, they can participate in ballot votes. The Basileus can only participate in a chapter voice vote to make or break a tie.

	<ul style="list-style-type: none"> <li>○ The only positions reported to corporate office are: Basileus, Anti-Basileus (Program Chair), Grammateus, Pecunious Grammateus, Tamiouchos, Membership Chair, Ivy Leaf Reporter, Graduate Advisor, Historian (Archives Chair), Connections Chair, Standards Chair, and Technology Chair;</li> <li>○ Basileus or presiding officer and Grammateus are the only two officers mandatory to conduct a chapter business meeting</li> <li>➤ Information from the virtual MAR Basilei Meeting on November 18, 2024, including the following:             <ul style="list-style-type: none"> <li>○ EOY reports should be available on the new corporate site December 1</li> <li>○ Basileus and Program Chair are now authorized to order CHIPP bags;</li> <li>○ When registering for MARC there is now a service available to book hotels- link will be available after registering for conference;</li> <li>○ Registration link for MARC will be available by Thanksgiving;</li> <li>○ Evaluation notes (common things that came up this round of evaluations within the region):                 <ul style="list-style-type: none"> <li>■ Reimbursement vouchers need to be signed</li> <li>■ Graduate chapters need to be more involved with undergrad chapters as far as mentorship and ensuring they pass evaluation (organization- example= grad chapter had documents organized in binders and bins however the undergrad chapter dropped off items in plastic bags)</li> <li>■ Proof that Bylaws were approved (print out of the email received is fine)</li> <li>■ Proof that Bylaws were distributed to the chapter</li> <li>■ Save the paper ballots from elections</li> <li>■ Bound minutes</li> <li>■ Insurance bond= security bond should cover the average amount in the bank accounts</li> <li>■ Copy of the strategic plan</li> <li>■ Copy of the mentoring plan</li> <li>■ For any Ivy Beyond The Wall- document where the badge went (i.e. buried with the soror, family kept it, etc. )</li> </ul> </li> </ul> </li> <li>➤ Her attendance at chapter executive, business, and committee meetings;</li> <li>➤ Her full report will be posted to the chapter's website for viewing by the membership.</li> </ul>
Epistoleus	<p>Monthly Correspondence Log Attached <input checked="" type="checkbox"/> Yes ( ) No</p> <p>Monthly correspondence distributed to appropriate points of contact: <input checked="" type="checkbox"/> Yes ( ) No</p> <p>Monthly correspondence filed: <input checked="" type="checkbox"/> Yes ( ) No</p> <p>Epistoleus Eleanor Scott reported correspondence received from November 21, 2024 to December 5, 2024.</p>
Hodegos/Courtesy and Social Affairs	<p>Report Attached ( ) Yes <input checked="" type="checkbox"/> No</p> <p>Hodegos Gwendolyn Broadnax reported the following:</p> <ul style="list-style-type: none"> <li>➤ The following Sorors will be joining the chapter Sorors Monte Turner, Marion Brown, Michaela Zeno, and Rosalyn Williams.</li> <li>➤ Courtesies extended on the chapter's behalf include:             <ul style="list-style-type: none"> <li>○ a Resolution and monetary contribution to Soror Kathy Cousins-Cooper's family upon the passing of Soror Kathy's mother;</li> <li>○ Condolences will be extended to Soror Lisa Jonson-Tonkins and her family upon the passing of her mother, Soror Yvonne Jeffries Johnson. Details regarding upcoming memorial services are forthcoming as they are available.</li> <li>○ Soror Adekoya was given a farewell party as her term of Basileus ended.</li> </ul> </li> </ul>

<p>Pecunious Grammateus</p>	<p>Report Attached (X) Yes ( ) No                  Summary of Funds for November 2024 submitted and filed for audit (X) Yes ( ) No</p> <p>Pecunious Grammateus Charmene Harris reported the following:</p> <ul style="list-style-type: none"> <li>➤ Receipt of Funds via Cash, Paper Checks, PayPal Transactions, and Zelle Transactions, and the Total Funds Received for the Community and Operating accounts through November 30, 2024.</li> </ul>
<p>Tamiouchos</p>	<p>Report Attached (X) Yes ( ) No                  Financial Statement for Operations &amp; Community Service accounts for November 2024 submitted and filed for audit (X) Yes ( ) No</p> <p>Tamiouchos Deshelia Watson reported the following:</p> <ul style="list-style-type: none"> <li>➤ Operating and Community accounts: Beginning Balance, Deposits, Disbursements, Ending Balance, and Total Account amounts;</li> <li>➤ The reports will be posted to the chapter's website/Members Only Section for information following the chapter business meeting.</li> </ul>
<p>Graduate Advisor</p>	<p>Report Attached (X) Yes ( ) No</p> <p>Graduate Advisor Shana Mebane reported the following:</p> <ul style="list-style-type: none"> <li>➤ On November 9<sup>th</sup> – Pi Omicron Omega Chapter and Omicron Epsilon Chapter (OE) Joint tree-planting event at Robinson Park in Burlington. Sorors Aniya Scott, Taylor Scott, and Kaelyn Elien will attend;</li> <li>➤ On November 10<sup>th</sup> – OE Chapter Meeting nominating 2025 Officers</li> <li>➤ On November 21<sup>st</sup> – OE hosted a Cocoa &amp; Classics Holiday Movie Night;</li> <li>➤ On November 27<sup>th</sup> – OE received the chapter re-evaluation report from the Regional Director with notification that the chapter did not receive a passing score and would be required to attend a mandatory meeting in January 2025;</li> <li>➤ Future Dates – Dec 5<sup>th</sup> – OE will host a Holiday Toy Drive from 10am -4pm at Moseley Center; Dec. 6<sup>th</sup> - OE Chapter Meeting at 5:15pm at The Oaks; Dec 6<sup>th</sup> - Joint Chapter Meeting on the Elon University Campus from 6pm -8pm</li> <li>➤ Her attendance at the monthly Graduate Advisors Regional Call; Graduate Advisor Council meetings; OE chapter meetings and activities; Northern Carolina Cluster Meeting; and POO chapter executive, business, and committee meetings;</li> <li>➤ Her full report will be posted to the chapter's website for viewing by the membership.</li> </ul>
<p>Parliamentarian</p>	<p>Report Attached (X) Yes ( ) No</p> <p>Parliamentarian Maurice Jackson reported the following:</p> <ul style="list-style-type: none"> <li>➤ She has submitted the report required of the chapter regarding the updated bylaws;</li> <li>➤ Basileus Briggins has notified her that the chapter's bylaws revisions have been received and accepted at the regional level;</li> <li>➤ She attended the Mid-Atlantic Region's Parliamentarian Webinar on November 12, 2024.</li> </ul>

<b>REPORTS OF EXECUTIVE COMMITTEE, STANDING COMMITTEES, AD HOC COMMITTEES</b>	
<p>The Disposition of the Committee Report was:</p> <ul style="list-style-type: none"> <li>A. Referred back to committee</li> <li>B. Postponed</li> <li>C. Placed on file</li> </ul>	<ul style="list-style-type: none"> <li>D. Adopted in part (explain)</li> <li>E. Adopted in its entirety</li> <li>F. Referred to another committee (explain)</li> </ul>
<p><b>Program</b></p>	<p>Disposition of Report: <input type="checkbox"/> C <input checked="" type="checkbox"/> Report Attached (X) Yes ( ) No</p> <ul style="list-style-type: none"> <li>➤ <b>Anti-Basileus Seane Alexander, Chairman, reported the following:</b> <ul style="list-style-type: none"> <li>• <u>Enhance Our Environment</u> – The Fall Tree-Planting and Park Clean-Up were held on Saturday, November 9, 2024, 10am-12noon, Robinson Park/Burlington. Sorors from Pi Omicron Omega and Omicron Epsilon Chapters participated in the event planting two (2) dogwood trees and clearing the park of debris. The full report is included.</li> <li>• <u>Advocate for Social Justice/Uplift Our Local Community</u> – The committee finalized plans for the holiday adoption projects. The full report is included.                             <ul style="list-style-type: none"> <li>○ Soror Carolyn Long, Chairman, reported the following adoptions:                                     <ul style="list-style-type: none"> <li>▪ Soror Kimberly Blackwell/nursing home – providing 44 men with tee shirts and 24 women with night gowns;</li> <li>▪ Soror Nikki Ratliff/Burlington Housing Authority (BHA) – sponsoring six (6) senior families to assist with utilities and wish lists;</li> <li>▪ BHA Family/single mother of 2 special needs children – providing the children with pull-ups, warm clothes; gift card for the mother.</li> </ul> </li> </ul> </li> <li>• <u>Empower Our Families</u> - The Program focus for the joint chapter meeting with Omicron Epsilon is Empower our Families. We will pack CHIPP bags together during the December 6<sup>th</sup> Joint Meeting.</li> <li>• <u>Strengthen Our Sisterhood</u> – The committee will discuss the plans for the <i>We Are One</i> MLK Day of Service project.</li> </ul> </li> <li>➤ Soror Alexander’s report also included her attendance at Pi Omicron Omega chapter executive, business, and committee meetings and Omicron Epsilon Chapter meetings;</li> <li>➤ Her full report will be posted to the chapter’s website for viewing by the membership</li> </ul>
<p><b>Standards</b></p>	<p>Disposition of Report: <input type="checkbox"/> C <input checked="" type="checkbox"/> Report Attached (X) Yes ( ) No</p> <p>Soror Linda Carter, Chairman, presented the following:</p> <ul style="list-style-type: none"> <li>➤ The committee’s 2024 End of Year Report to the Chapter, which included information, conclusions, and recommendations in the following categories:             <ol style="list-style-type: none"> <li>1. the 2024 Standards Committee Summary of Activity</li> <li>2. the Chapter Self-Assessment Report and Summary Results of the Annual Chapter Self-Assessment</li> <li>3. the Pi Omicron Omega (POO) 2023-2024 Strategic Plan Evaluation, Findings, Overall Recommendation, and Conclusion</li> <li>4. the 2024 POO Chapter Fall Retreat, <i>Soaring in Leadership: A Pinkprint for Pearlfection</i>, Report Summary</li> </ol> </li> <li>➤ The full report will be posted to the chapter’s website for viewing by the membership.</li> </ul>

<p>Membership</p>	<p>Disposition of Report: <u>Information Only</u> Report Attached ( ) Yes (X) No</p> <p>Chairman Rose Graves reported the following:</p> <ul style="list-style-type: none"> <li>➤ After the chapter’s 2024 Reactivation Luncheon event, the following sorors have made the decision to reactivate with or transfer their membership into the chapter:             <ul style="list-style-type: none"> <li>○ Sorors Marion Brown, Monte Turner, Rosalyn Williams, Michaela Zeno</li> </ul> </li> <li>➤ Inactive member, Soror Annette Orbert, is considering reactivating with the chapter.</li> </ul>
<p>Risk Management</p>	<p>Disposition of Report: _____ Report Attached ( ) Yes (X) No</p> <p>Chairman Shirley Ray reported the following:</p> <ul style="list-style-type: none"> <li>➤ The Risk Management Plan is complete and will be posted in its entirety to the Members Only section of the chapter’s website.</li> <li>➤ The plan identifies risks in each of the categories addressed and provides examples relevant to the chapter’s operation.</li> <li>➤ The risk areas include the following:             <ol style="list-style-type: none"> <li>1.</li> </ol> </li> </ul> <p>MOTION: Adopt the proposed Risk Management Plan  VOTING RESULTS: For – unanimous; Against - 0</p>
<p>New Business</p>	<p><b>2025 Founders’ Day</b>  Chairman Vickie Morrow reported the following:</p> <ul style="list-style-type: none"> <li>➤ Founders’ Day Luncheon Time and Place             <ul style="list-style-type: none"> <li>○ Monday, January 20, 2025</li> <li>○ 12:00 noon, after the chapter’s MLK Day of Service event</li> <li>○ Prego’s Trattoria, 422 Huffman Mill Road, Burlington</li> <li>○ Attire – Business</li> </ul> </li> <li>➤ Rededication will be conducted at the February Chapter Meeting</li> </ul> <p><b>We Are One MLK Day of Service</b>  Soror Charmene Harris reported the following:</p> <ul style="list-style-type: none"> <li>➤ Day of Service Time and Place             <ul style="list-style-type: none"> <li>○ Monday, January 20, 2025</li> <li>○ 10:00 a.m.</li> <li>○ Liberty Commons</li> <li>○ Attire – Business</li> </ul> </li> <li>➤ The event will include:             <ol style="list-style-type: none"> <li>1. collecting socks, lotion, and toothbrushes for the residents of the nursing facility;</li> <li>2. gathering items at the January 2025 chapter meeting</li> <li>3. assembling packets the morning of January 20<sup>th</sup> to deliver by 10am the same day;</li> </ol> </li> <li>➤ funds from the committee’s budgetary allotment will be used to purchase needed items</li> <li>➤ An email with more detailed information is forthcoming</li> </ul>

**INSTALLATION OF 2025-2026 CHAPTER OFFICERS**

Basileus Adekoya installed the following elected chapter officers who will serve from January 1, 2025 through December 31, 2026:

Basileus - Linda Carter	Hodegos - Gwendolyn Broadnax
Basileus-Elect - Pamela Truesdale	Philacter - Demetria Watson
Anti-Basileus - Deshelia Watson	Membership Chairman - Rose Graves
Grammateus - Shannon Dodd	Graduate Advisor - Shana Mebane
Anti-Grammateus - Jinx Kenan	Historian - Tawn Evans
Pecunious Grammateus - Charmene Harris	Chaplain - Vickie Morrow
Tamiouchos - Ebonie Copeland	

<b>Announcements</b>	<ul style="list-style-type: none"> <li>➤ Soror Patricia Foust announced <i>A Visit with Santa</i> at North Park/Mayco Bigelow Center in Burlington on December 14, 2024, 11:00 am-1:00pm                             <ul style="list-style-type: none"> <li>○ Soror Elaine Byrd Garner's husband, Mike, will be Santa.</li> </ul> </li> <li>➤ Soror Linda Carter announced she will be contacting members about serving in committee chairman and co-chairman positions;</li> <li>➤ Basileus Briggins acknowledged sorors for the following December birthdays:                             <ul style="list-style-type: none"> <li>○ 2nd - Nicole Alston; 4th - Brittney Sweet; 11<sup>th</sup> - Charmene Harris; 28<sup>th</sup> - Shannon Peterson</li> </ul> </li> </ul>
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The meeting was adjourned at 8:20 p.m. The next chapter meeting is scheduled for Thursday, January 2, 2025, 6:30pm, at the John R. Kernodle Senior Center, 1535 S. Mebane Street, Burlington, Meeting Room C.

**Alpha Kappa Alpha Sorority, Inc.® ~ Pi Omicron Omega Chapter – Monthly Business Meeting  
ATTENDANCE**

	<b>SOROR</b>	<b>December 5, 2024</b>
1.	ALEXANDER, Seanee	P
2.	ALSTON, Edna	P
3.	ALSTON, Geleana	A
4.	ALSTON, Lizzie	A
5.	ALSTON, Nicole	P
6.	BLACKWELL, Kimberly	P
7.	BRADSHER, April	A
8.	BRIDGES, Vernetta	P
9.	BRIGGINS, Takesha	P
10.	BROADNAX, Gwendolyn	P
11.	BURNETTE, Connell	A
12.	CARTER-WATSON, Demetria	P
13.	CARTER, Linda	P
14.	COHEN, Michele	A
15.	COPELAND, Ebonie	P
16.	COUSINS-COOPER, Kathy	A
17.	DODD, Shannon	A
18.	EDWARDS, Adriane	A
19.	ENOCH, Valerie	A
20.	EVANS, Tawn	P
21.	FORIEST, Clara	A
22.	FOUST, Patricia	P
23.	FOUST-PLATT, DeAnna	A
24.	FRANKLIN-CRANK, Tamra	A
25.	FULLER, Alisha	A
26.	GRAVES, Rose	P
27.	GREENE, Stacy	A
28.	HAMPTON, Brenda	A
29.	HARRIS, Charmene	P
30.	JACKSON, Maurice	P
31.	JEFFRIES, Marian	P
32.	JERNIGAN, Quintara	A
33.	JOHNSON-TONKINS, Lisa	A
34.	KENAN, Jinx	P
35.	LONG, Carolyn	P

36.	McDONALD, Sheila	P
37.	McKIEVER, Shinika	A
38.	MARK, Nancy	A
39.	MEBANE, Shana	P
40.	MORROW, Vickie	P
41.	PAYNE, Dawn	A
42.	PETERSON, Shannon	P
43.	RATLIFF, LeAndra	A
44.	RAY, Shirley	P
45.	SAULS, Kandis	P
46.	SCOTT, Eleanor	P
47.	SELLARS, Barbara	P
48.	SMITH, Catherine	A
49.	SMITH, Shonetta	A
50.	SWEET, Brittney	A
51.	TAYLOR, Crystal	P
52.	THOMPSON-GRAVES, Jennifer	A
53.	TRIBBLE, Vanessa	P
54.	TRUESDALE, Pamela	P
55.	TURNER, Felicia	A
56.	WATSON, Deshelia	P
57.	WEST, Ashley	A
58.	WILLIAMS, Doris	A
59.	WILLIAMS, Sharron	A
60.	WILSON, Deborah	P
61.	WILSON, Janie	A

TOTAL MEMBERSHIP	61
Total required for quorum - 37% of active membership	23
QUORUM Established (Yes/No) + (Total # Present)	Yes 31

Grammateus: Shannon Dodd

Signature: 

Date Approved: 09 January 2025

Basileus: Linda Carter

Signature: 

**Attachments:**

- Business Meeting Agenda
- Business Meeting Minutes

- Officer Reports:
- Basileus
  - Epistoleus
  - Hodegos/Courtesy and Social Affairs
  - Pecunious Grammateus
  - Tamiouchos
  - Graduate Advisor
  - Parliamentarian

- Committee Reports:
- Program/Anti-Basileus
  - Standards
  - Membership
  - Risk Management