

Alpha Kappa Alpha Sorority, Incorporated
 Pi Omicron Omega Chapter
 Tamiouchous Report

Month: November 30, 2024

	Operating	Community
Beginning Bank Balance: 11/01/24	\$ 11,936.74	\$ 15,282.92
Deposits	\$ 5,900.78	\$ 1,336.00
Cancelled Checks	\$ -	\$ -
Disbursements	\$ 2,356.48	\$ 1,265.33
Deposits in Transit	\$ -	
Outstanding Disbursements	\$ 775.00	\$ -
Ending Account Balance: 11/30/2024	\$ 15,481.04	\$ 15,353.59

Notes:

Outstanding Checks:

Operating Acct: Ck # 1373 - 2024 Fall Retreat Venue Deposit (ECC)

\$ 400.00

Operating Acct : Ck# 1398 -City of Burlington - Kernodle Ctr -
 2025 Meeting/Space Rental

\$ 375.00

Budget YTD Operating Report - Added new revenue line item:

[#111 - 2026 Dues Paid in Advance](#). To account and record credit applied for future dues as a result of overpayment received for 2025 dues payments.

Alpha Kappa Alpha Sorority, Incorporated

Pi Omicron Omega

Balance Sheet

November 30, 2024

Assets

Chapter Operation-Account 4891	\$15,481.04
Community- Account 4909	\$ 15,353.59
Total Assets	<u><u>\$30,834.63</u></u>

Net Assets

General Net Assets	\$30,834.63
Less: 2025 dues	<u>\$7,470.82</u>
Net Assets	<u><u>\$23,363.81</u></u>

Notes:

2025 Dues

C.Harris	\$112.00
M.Jackson (paid \$350 11/07 - \$337 for 2025; \$13.00 for 2026)	\$337.00
P.Truesdale	\$462.00
L.J Tonkins	\$312.00
V.Bridges	\$87.00
A.Edwards	\$337.00
B. Hampton	\$337.00
C.Long	\$141.00
M.Jeffries	\$337.00
S.Alexander	\$232.00
C.Foriest	\$337.00
B.Sweet	\$462.00
S.Dodd	\$462.00
V.Morrow	\$462.00
D.Wilson	\$200.00
J.Kenan	\$16.00
C.Burnette	\$16.00
D.Williams	\$14.78
Q.Jernigan	\$462.00
J.T. Graves	\$164.00

2026 Dues (due to credit/overpayment received from Soror)

M.Jackson	\$13.00
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Month: November 30, 2024							
Revenues	Month Actual	Actual YTD	Variance - Line Item balances (optional)	Approved Budget	Budget to Actual YTD %	% of Budget	Notes
103 Dues and Assessments				\$25,575.00		84%	
103a Chapter Fee	\$ -	\$ -		\$300.00			
103b Per Capita Fee	\$ -	\$ -		\$7,250.00			
103c EAF Dues	\$ -	\$ -		\$650.00			
103d Chapter Dues	\$ -	\$ 510.00		\$17,375.00	3%		
103e Reactivation	\$ -	\$ -		\$ -			
103 Total Dues and Assessments	\$ -	\$ 510.00		\$0.00		0%	
106 Miscellaneous	\$ -	\$ 2,411.48		\$5,000.00	49%	16%	2024 EAF Challenge - P. Morrow \$26.61; V. Morrow \$26.61; K. Sault \$26.61; A. West \$26.61; C. Taylor \$26.61; L. Carter & D. Carter Watson \$53.22 (2x \$26.61); G. Broadnax \$27.00; E. Alston \$26.61; H. Graves \$26.61; B. Blackwell \$26.61; C. Smith \$26.61; C. Forney \$26.61; E. Scott
107 Chapter Retreat	\$ -	\$ 2,300.00					2024 Retreat \$3,000.00 (09/05); B. Sellers \$50.00/12
108 EAF Challenge	\$ 68.00	\$ 640.24					2024 EAF Auction - P. Truesdale \$23; V. Tribble \$22.50; T. Evans \$13.00; A. Edwards \$41; Q. Jennings \$60; B. Hampton \$50; C. Long \$20; B. Sellers \$20; M. Jeffries \$20; Nelson \$40; C. Taylor \$42.00; L. Carter \$45; E. Alston \$22; C. Smith \$15; J. Graves \$15.00; L. Alston \$20; G. Alston \$48 (referred \$4.00 back to Comm Acct for 2024 Comm Assessment)
109 Community Assessments Rcvd via Zelle	\$ 530.00	\$ 2,128.00					Nov 2024 - E. Copeland \$100; S. Williams \$100; J. T. Graves \$100; Q. Jennings \$100; V. Tribble \$100
111 2025 Dues Paid in Advance	\$ 5,289.78	\$ 7,470.82					2025 Dues - C. Harris \$112.00; M. Jackson \$350.00; P. Truesdale \$462; L. Tomkins \$312; V. Bridges \$87; A. Edwards \$337; B. Hampton \$337; C. Long \$141; M. Jeffries \$337; S. Alexander \$242; C. Forney \$337; B. Sweet \$462; S. Dodd \$462; V. Morrow \$462; D. Wilson \$200; K. Kean \$145; G. Burnett \$145; D. Williams \$34.78; Q. Jennings \$482; J. T. Graves \$144; M. Jackson \$350 (overpayment Silver Life \$137); applied \$13 credit to 2024 dues
111 2024 Dues Paid in Advance	\$ 13.00	\$ 13.00					
Total Revenue	\$ 5,900.78	\$ 15,497.54	\$0.00	\$30,575.00	51%	100%	
Expenses							
201 Dues and Assessments	\$ -	\$ 10.00	\$8,190.00	\$8,200.00	0%	27%	
201a Contributions & Bylaws/Manuals	\$ -	\$ -		\$50.00	4000%	0%	
201b Conferences outside of Regional (Boule, Leadership, etc.)	\$ -	\$ -	\$4,750.00	\$5,300.00	53%	17%	
201c Registration	\$ -	\$ 1,350.00	\$1,650.00	\$1,000.00			2024 Boulé Registration T. Brigance, 06/06 - Boulé Reg Delegate - Johnson Tomkins \$700
201d Hospitality	\$ -	\$ 200.00	\$300.00	\$200.00			
201e Travel	\$ -	\$ 1,259.76	\$740.24	\$2,000.00			2024 Boulé Travel - Basileus Brigance
207 Regional Conference	\$ -	\$ 5173.50	\$2,050.00	\$2,050.00	92%	7%	
207a Registration	\$ -	\$ 1,000.00	\$0.00	\$1,000.00			S. Dodd 2024 Alston Delegate Registration
207b Hospitality/Suite Fee	\$ -	\$ 40.00	\$10.00	\$50.00			
207c Award Fees	\$ -	\$ 40.00	\$10.00	\$50.00			
207d Travel	\$ -	\$ 360.50	\$68.50	\$400.00			2024 MABC Travel/Hotel - F. Brigance
207e Certification Workshops	\$ -	\$ 300.00	\$0.00	\$300.00			2024 MABC Oper Advisor: Ceril P. Truesdale; D. Watson
208 Cluster Registration	\$ -	\$ -	\$100.00	\$100.00	0%	0%	
210 Officer Expenses	\$ -	\$ 63.29	\$36.71	\$100.00	6%	4%	
210a Basileus	\$ -	\$ 12.30	\$37.70	\$50.00			
210b Anti-Basileus	\$ -	\$ 12.30	\$37.70	\$50.00			
210c Grammatheus	\$ -	\$ 123.00	\$12.00	\$100.00			
210d Temoucheus	\$ -	\$ 91.79	\$42.25	\$100.00			
210e Financial Audit (external)	\$ -	\$ -		\$400.00			
210f Episthobus	\$ -	\$ -		\$0.00			
210g Hodgeus	\$ -	\$ -		\$0.00			
210h Historian	\$ -	\$ -		\$0.00			
210i Precumbus Grammatheus	\$ -	\$ -		\$100.00	0%		
210j Lay Lead Reporter	\$ -	\$ -		\$24.00			
210k Basileus Elect	\$ -	\$ -		\$50.00			
211 Graduate Advisor	\$ -	\$ -		\$2,580.00	76%	8%	
211a Registration (Outside of Regional Conf. and Undergraduate Round Up)	\$ -	\$ 1,410.97	\$239.03	\$1,650.00			2024 DE ME Cert - Soror Taylor Scott
211b Regional Registration	\$ -	\$ 539.88	\$200.12	\$740.00			Part of \$149.98 reimbursement - Joint OE/POD meeting - gifts and ice cream social
211c Round Up Registration	\$ -	\$ -		\$50.00			
211d Summit	\$ -	\$ -		\$0.00			
211e Workshops/Certification	\$ -	\$ 80.00	\$0.00	\$80.00			
211f Undergraduate gifts	\$ -	\$ 100.00	\$0.00	\$100.00			Part of \$149.98 reimbursement - Joint OE/POD meeting - gifts and ice cream social
212 Committee Expenditures	\$ -	\$ 448.00	\$1,052.00	\$1,500.00	10%	23%	
212a Standards	\$ -	\$ 448.00	\$1,052.00	\$1,500.00			2024 Fall Retreat Venue Deposit - ECC
212b Public Relations	\$ -	\$ -		\$300.00			
212c Membership	\$ 49.08	\$ 349.34	\$150.66	\$500.00			2024 Reactivation Event - Cutting Board Restaurant Room Deposit - R. Graves \$100; 2024 Retreat Luncheon Cutting Board \$505.98 (total \$706.24 split on budget line items 212c Membership \$300.24 and \$505.98 line #231 offset by misc revenue collected \$505.98 rev line # 107 Chapter Retreat
212d Scholarship	\$ -	\$ -		\$0.00			
212e Program	\$ -	\$ -		\$0.00			
212f Networking	\$ -	\$ -		\$0.00			
212g Technology	\$ 177.40	\$ 550.25	\$749.75	\$1,300.00	42%		11/04/24 - QuikBooks Signup Monthly \$17.50 1st 3 months; Wix.Com Renewal 09/03 & 09/09; 11/18 - Zoom Annual Renewal Auto Draft \$100.90
212h Protocol	\$ -	\$ -		\$0.00			
213 AKA Connection	\$ -	\$ 698.64	\$1.36	\$700.00	100%		Gift cards and Greeting cards - Junk G. Broadnax
213a Courtesies/Social Affairs	\$ -	\$ -		\$0.00			
213b Apparel	\$ -	\$ 2,028.09	\$471.91	\$2,500.00			02/28 - Lowe's Burlington Shelves Purchase for Storage Unit (Archives Committee); Shelves returned for credit on 02/27. Just purchase for correct shelves on 02/27 - 2973.56
213c Archives	\$ -	\$ -		\$0.00			
213d Budget and Finance	\$ -	\$ -		\$250.00			
213e Sisterly Relations	\$ -	\$ -		\$200.00			
214 Directorate	\$ -	\$ -		\$0.00		0%	
216 Printing	\$ -	\$ 1140.11	\$109.85	\$250.00	50%	1%	
217 Founders Day	\$ -	\$ 5186.00	\$114.00	\$500.00	62.00%	0.98%	Line expense is offset by Chapter Retreat revenue # 107 (\$48,772,300 collected)
220 Chapter Retreat	\$ -	\$ 1,832.96		\$0.00			Oct 2024 @ Hampton 390.93 - Food & Supplies Chapter Retreat; Chapter Retreat Snacks C. Forney \$13.74
221 PO Box	\$ 1,096.00	\$1,096.00	\$504.00	\$2,100.00	76%	7%	
222 Storage Rental	\$ -	\$ -		\$500.00	32%	3%	
223 Other Expenses	\$ -	\$ 5352.20	\$146.75	\$400.00			Oct 2024 - Courtesies - G. Broadnax \$5.06 - applied here due to Courtesies budget bal (approved by Basileus Brigance and Tam D. Watson)
223a Contingency	\$ -	\$ 2294.52	\$305.48	\$400.00			2024 MABC Speaker Competition Soulees
223b Miscellaneous	\$ -	\$ -		\$0.00			2025 Meeting Space Rental - need to be paid by Dec. 31. Paid from 2023 dues collected in advance (\$239.04) on 11/07/24
224 Meeting Space	\$ 375.00	\$ 375.00	\$375.00	\$0.00	0%	0%	05/29/24 - Paid Chapter Insurance Bond Renewal (Nationwide) \$145 via ACH
225 Insurance	\$ -	\$ 1144.00	\$6.00	\$150.00	96%	0.49%	
226 Chapter Evaluation	\$ -	\$ -		\$250.00		1%	
227 Federal and State Taxes	\$ -	\$ -		\$0.00			
228 Assessments transferred from Operating to Community (rev'd Zelle)	\$ 534.00	\$ 2,082.62					E. Copeland \$100; S. Williams \$100; J. T. Graves \$100; G. Alston \$4.00; Q. Jennings \$100.00; V. Tribble \$100
229 2023 EAF Challenge - Mailed to Corp	\$ -	\$ 383.96					Received \$364.88 in 2023 and \$38.16 in 2024 for challenge
230 PO Box (due 12/31/23) pd on 01/02/24 (had to re-register access)	\$ -	\$ 226.00					Issues paying PO box rental in Dec 2023, had to re-register online access. Pd on 01/02/24
231 Reimbursements to Soror (Outside of Expenditures for Operating Expenses)	\$ -	\$ 697.98					2024 Group Order Billing Badge - 2. Kanan - Offset by Rev collected from Sorors \$192.00 in Oct. Misc Rev line item # 106 Chapter Retreat; 2024 Retreat Luncheon Cutting Board \$505.98 (total \$706.24 split on budget line items 212c Membership \$300.24 and \$505.98 line #231 offset by misc revenue collected \$505.98 rev line # 107 Chapter Retreat
Total Expenses	\$ 2,731.48	\$ 19,290.21	\$11,284.79	\$30,575.00	63%	100%	
Ending Bank Balance November 30, 2024	\$15,481.04						

Notes:
 Budget YTD Operating Report - Added new revenue line item:
 #111 - 2024 Dues Paid in Advance - To account for and record credit applied to future dues as a result of an overpayment for 2025 dues payments.

Alpha Kappa Alpha Sorority, Incorporated
 Pi Omicron Omega Chapter
 2024 Expense Report- Operating

Month: November 30,2024

Date	Line item	Purpose	Amount	Check or Credit Card
11/4/2024	212g	QuickBooks Online Accounting Software Signup - Technology	\$17.50	CC
11/7/2024	222	Bee Safe Storage - 2025 Storage Unit Renewal	\$1,596.00	1396
11/7/2024	212c	2024 Reactivation Supplies (Event) - C.Burnette	\$49.08	1397
11/7/2024	224	City of Burlington - Kernodle Ctr - 2025 Meeting/Space Rental	\$375.00	1398
11/12/2024	228	2024 Comm Assessment S.Williams (xferrd to Comm Acct)	\$106.00	Transfer to Comm
11/12/2024	228	2024 Comm Assessment JT Graves (xferrd to Comm Acct)	\$106.00	Transfer to Comm
11/12/2024	228	2024 Comm Assessment E.Copeland (xferrd to Comm Acct)	\$106.00	Transfer to Comm
11/19/2024	228	2024 Comm Assessment G.Alston (xferrd to Comm Acct)	\$4.00	Transfer to Comm
11/19/2024	212g	Zoom Annual Renewal - Technology	\$159.90	CC/Draft
11/25/2024	228	2024 Comm Assessment Q.Jerningan (xferrd to Comm Acct)	\$106.00	Transfer to Comm
11/27/2024	228	2024 Comm Assessment V.Tribble (xferrd to Comm Acct)	\$106.00	Transfer to Comm
		Total	\$2,731.48	

Notes:

11/19/2024

Transferred \$4.00 to Community Acct for 2024 Community Assessment G.Alston. Paid \$150 to Community on 11/07; \$106 applied to Community Assessment and \$44.00 EAF. \$48.00 was transferred in error.

Alpha Kappa Alpha Sorority, Incorporated
 Pi Omicron Omega Chapter
 2024 Cash Receipt Report- Operating

Month: November 30, 2024

Date	Line item	Purpose	Amount
11/4/2024	110	2025 Dues - C.Harris (Zelle)	\$112.00
11/6/2024	110	2025 Dues - M.Jackson (Zelle) - pd \$350 overpayment \$337 for 2025; \$13 applied to 2026	\$337.00
11/6/2024	111	2026 Dues - M.Jackson - p/o \$350 overpayment - \$13 credit applied to 2026	\$13.00
11/7/2024	109	2024 Comm Assessment S.Williams (Zelle)	\$106.00
11/7/2024	109	2024 Comm Assessment JT Graves (Zelle)	\$106.00
11/7/2024	109	2024 Comm Assessment E.Copeland (Zelle)	\$106.00
11/7/2024	110	2025 Dues - P.Truesdale(Zelle)	\$462.00
11/7/2024	110	2025 Dues - A.Edwards (Zelle)	\$337.00
11/7/2024	110	2025 Dues - V.Bridges (Zelle)	\$87.00
11/7/2024	110	2025 Dues - L.J Tonkins (Zelle)	\$312.00
11/8/2024	110	2025 Dues - B.Hampton (ck)	\$337.00
11/8/2024	110	2025 Dues - C.Long (ck)	\$141.00
11/8/2024	110	2025 Dues - M.Jeffries(ck)	\$337.00
11/8/2024	110	2025 Dues - S.Alexander (ck)	\$232.00
11/8/2024	110	2025 Dues - C.Foriest (ck)	\$337.00
11/8/2024	110	2025 Dues - B.Sweet (ck)	\$462.00
11/12/2024	110	2025 Dues - S.Dodd (Zelle)	\$462.00
11/12/2024	110	2025 Dues - V.Morrow (Zelle)	\$462.00
11/12/2024	110	2025 Dues - D.Wilson (Zelle)	\$200.00
11/12/2024	110	2025 Dues - J.Kenan (Zelle)	\$16.00
11/12/2024	108	2024 EAF - G.Alston (xfer from Comm Acct) 11/19- corrected. Transferred \$4.00 to Community Acct for remaining assessment. Only \$44 will be applied for EAF (out of \$150 pd/deposited to Comm Acct)	\$48.00
11/12/2024	108	2024 EAF - L.Alston (xfer from Comm Acct)	\$20.00
11/14/2024	110	2025 Dues - D.Williams (Zelle)	\$14.78
11/18/2024	110	2025 Dues - C.Burnette (Zelle)	\$16.00
11/22/2024	110	2025 Dues - Q.Jerningan Zelle)	\$462.00
11/25/2024	109	2024 Comm Assessment Q.Jerningan (Zelle)	\$106.00
11/27/2024	109	2024 Comm Assessment V.Tribble (Zelle)	\$106.00
11/27/2024	110	2025 Dues - J.T. Graves (Zelle)	\$164.00
		Total	\$5,900.78

Notes:

*This report uses deposit date versus collection date

Alpha Kappa Alpha Sorority, Incorporated
 Pi Omicron Omega Chapter
 Bank Reconciliation - Operating

Month: November 30,2024

Balance Per Bank	\$ 15,481.04
Add: Deposits in Transit	\$ -
Subtotal	\$ 15,481.04

Less: Outstanding Checks	
Ck # 1373 - 2024 Fall Retreat Venue Deposit	\$ 400.00
Ck # 1398 - City of Burlington - Kernodle Ctr 2025 Chapter Meeting Space Rental	\$ 375.00
Subtotal	\$ 775.00

Adjusted Bank Balance **\$14,706.04**

Balance per Book	\$14,706.04
Add: Interest Income from Bank	\$ -
Deposit Understated	\$ -
Subtotal	\$ 14,706.04

Less:	
NSF	\$ -
Bank Service Fee	\$ -
Subtotal	\$ -

Adjusted Book Balance **\$ 14,706.04**

Alpha Kappa Alpha Sorority, Incorporated
 Pi Omicron Omega Chapter
 Community Budget

11/30/2024						
Revenues	Monthly Actual	YTD	Variance -Line item balances (optional)	Budget to Actual YTD %	Approved Budget	% of Budget
301 Fundraiser Revenue	\$ -	\$ 50.00			\$ 6,850.00	100%
303 Community Events	\$ -	\$ -			\$ -	
304 2024 Community Assessments	\$ 1,336.00	\$ 4,133.00				
305 Miscellaneous Revenue	\$ -	\$ 4.00	\$ -		\$ 5,000.00	
Total Revenues	\$ 1,336.00	\$ 4,187.00	\$ -	#DIV/0!	\$ 11,850.00	100%
Expenses						
400 Fund Raising Expenses					\$ -	0%
401 Scholarships	\$ -	\$ 4,500.00	\$500.00	90%	\$ 5,000.00	42%
402 Uplift Our Local Community	\$ -	\$ 196.65	\$453.35	30%	\$ 650.00	5%
403 Enhance Our Environment					\$ 150.00	1%
404 Empower Our Families	\$ 197.33	\$ 910.07	\$989.93	48%	\$ 1,900.00	16%
405 Advocate For Social Justice	\$ -	\$ 815.03	\$1,184.97	41%	\$ 2,000.00	17%
406 Strengthen Our Sisterhood					\$ 250.00	2%
407 Build Our Economic Wealth					\$ 300.00	3%
408 Other Expenses				69%	\$400.00	3%
408a Contingency	\$ -	\$ 198.19	\$1.81		\$200.00	
409b Miscellaneous	\$ -	\$ 77.67	\$122.33		\$200.00	
412 State and Federal Taxes	\$ -	\$ -			\$ 1,200.00	10%
413 Transfers to Operating Acct	\$ 68.00	\$ 95.00			\$ -	
Total Expenses	\$265.33	\$6,792.61	\$3,252.39	57.32%	\$ 11,850.00	100%
Ending Bank Balance November 30, 2024	\$15,353.59					

Alpha Kappa Alpha Sorority, Incorporated
 Pi Omicron Omega Chapter
 2024 Cash Receipt Report- Community

Month: November 30,2024

Date	Line item	Purpose	Amount
11/7/2024	304	2024 Comm Assessment C.Long (ck)	\$106.00
11/7/2024	304	2024 Comm Assessment G. Alston (ck) - p/o \$48 to EAF (Ops)	\$150.00
11/7/2024	304	2024 Comm Assessment S.Peterson (ck)	\$106.00
11/7/2024	304	2024 Comm Assessment L.Alston (ck) p/o \$20 to EAF (Ops)	\$126.00
11/7/2024	304	2024 Comm Assessment F.Turner (ck)	\$102.00
11/7/2024	304	2024 Comm Assessment E.Alston (ck)	\$106.00
11/7/2024	304	2024 Comm Assessment B.Sweet(ck)	\$106.00
11/12/2024	304	2024 Comm Assessment S.Williams (xferrd from Ops Acct)	\$106.00
11/12/2024	304	2024 Comm Assessment JT Graves (xferrd from Ops Acct)	\$106.00
11/12/2024	304	2024 Comm Assessment E.Copeland (xferrd from Ops Acct)	\$106.00
11/19/2024	304	2024 Comm Assessment - G. Alston (xferrd from Ops Acct)	\$4.00
11/25/2024	304	2024 Comm Assessment - Q.Jerningan (xferrd from Ops Acct)	\$106.00
11/19/2024	304	2024 Comm Assessment - V.Tribble (xferrd from Opst Acct)	\$106.00
		Total	\$1,336.00

*This report uses deposit date versus collection date

Note:

11/19/2024 G.Alston - Transferred \$4.00 from Ops to Community to complete 2024 Community Assessment of \$106.00. 11/07/24 - G.Alston paid \$150 - for \$106.00 for Assessment and 44.00 for EAF.

Alpha Kappa Alpha Sorority, Incorporated

Pi Omicron Omega Chapter

2024 Expense Report- Community

Month: November 30, 2024

Date	Line item	Amount	Check or Credit Card
11/7/2024	404 Empower our Families - CHIPP October 2024 - S.Alexander	\$197.33	1139
11/12/2024	413 2024 EAF G. Alston - Transfer to Ops (p/o of \$150)	\$48.00	Transfer to Ops
11/12/2024	413 2024 EAF L. Alston - Transfer to Ops (p/o of \$126)	\$20.00	Transfer to Ops
	Total	\$265.33	

Notes:

Alpha Kappa Alpha Sorority, Incorporated
Pi Omicron Omega Chapter
2024 Bank Reconciliation - Community

Month: November 30, 2024

Balance Per Bank	\$	15,353.59
Add: Deposits in Transit	\$	-
Subtotal	\$	<u>15,353.59</u>

Less: Outstanding Checks	\$	-
	\$	<u>-</u>
Subtotal	\$	<u>-</u>

Adjusted Bank Balance \$ 15,353.59

Balance per Book	\$	15,353.59
Add: Interest Income from Bank	\$	-
Deposit Understated		<u>-</u>
Subtotal	\$	<u>15,353.59</u>

Less:		
NSF	\$	-
Bank Service Fee	\$	<u>-</u>
Subtotal	\$	<u>-</u>

Adjusted Book Balance \$ 15,353.59

Notes: